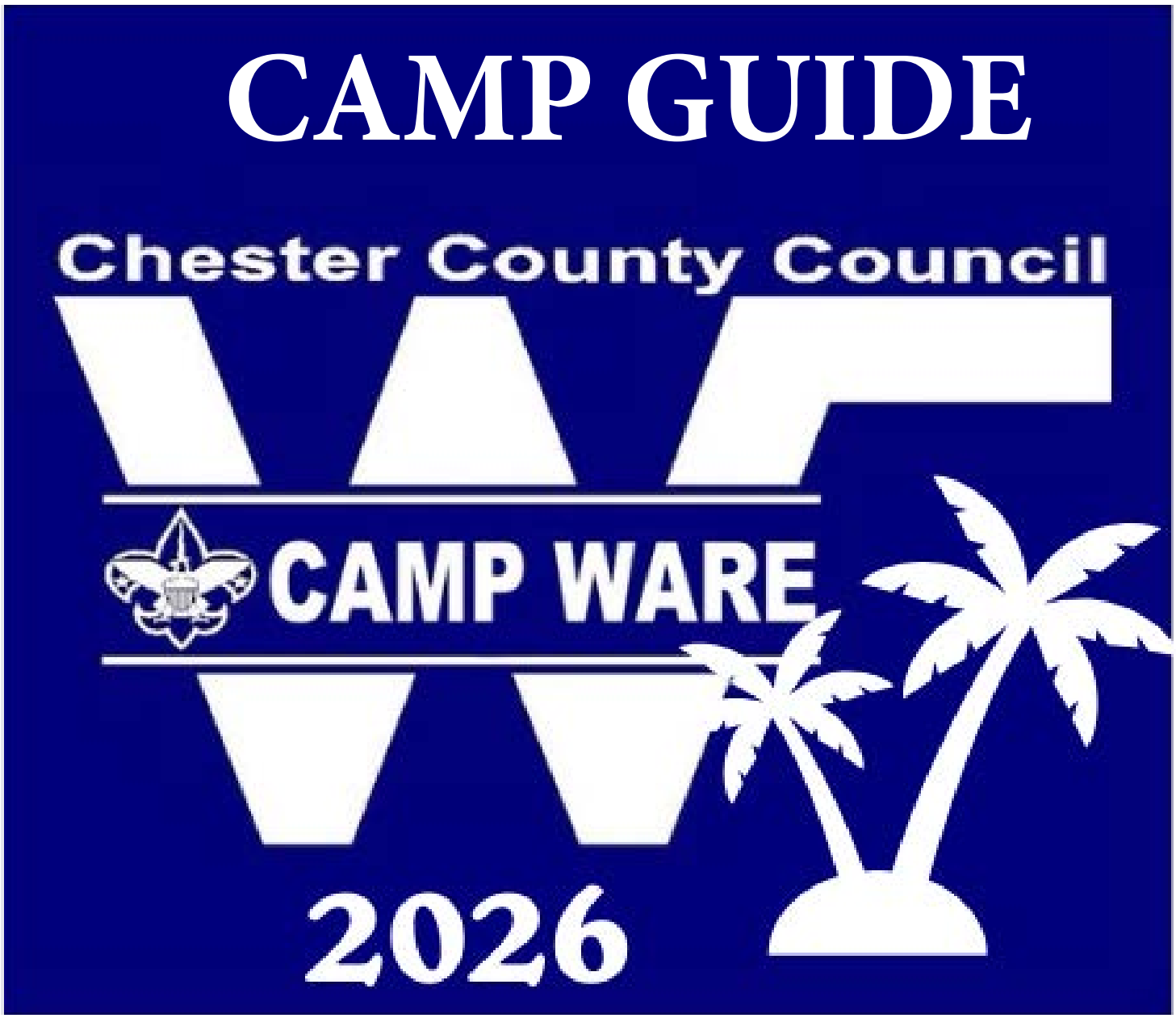
CAMP GUIDE



Camp John H. Ware, 3rd

Horseshoe Scout Reservation

239 Jubilee Road

Peach Bottom, PA 17563

UPDATES

Version	Publication Date	Changes
Version 1.0	January 5, 2026	Original Publication

SOURCES

IMAGES

All images of campers were used directly in conjunction with the official Instagram page for Camp John H. Ware, 3rd. You can find all camper images at www.Instagram.com/warebsa/.

All images relating to Cub Scouting, such as advancement and adventures, are directly associated with the Scouting America for the direct promotion of Cub Scouting.

QUESTIONS?

We understand that while reading our Camp Guides you may have a few questions. Please don't hesitate to reach out to us at camping@cccscouting.org.

Thank you!

WHAT GUIDES US

MISSION STATEMENT OF THE HORSESHOE SCOUT RESERVATION

Provide and maintain quality outdoor program facilities, which will foster the development of advanced summer and year-round Scouting programs for Cub Scouts, Scouts BSA and Venture Scouts, in the Chester County Council.

It is the mission of the entire Camp Ware staff to support and foster the Scout Oath. We pledge to encourage all Scouts attending summer camp 'to do their best' while having fun and learning skills they will carry with them through the rest of their lives.

THE SCOUT OATH

On my honor I will do my best

to do my duty to God and my country and obey the Scout Law;

to help other people at all times;

to keep myself physically strong, mentally awake, and morally straight.

THE SCOUT LAW

A Scout is:

Trustworthy, Loyal, Helpful, Friendly, Courteous, Kind,

Obedient, Cheerful, Thrifty, Brave, Clean, and Reverent

THE CUB SCOUT MOTTO

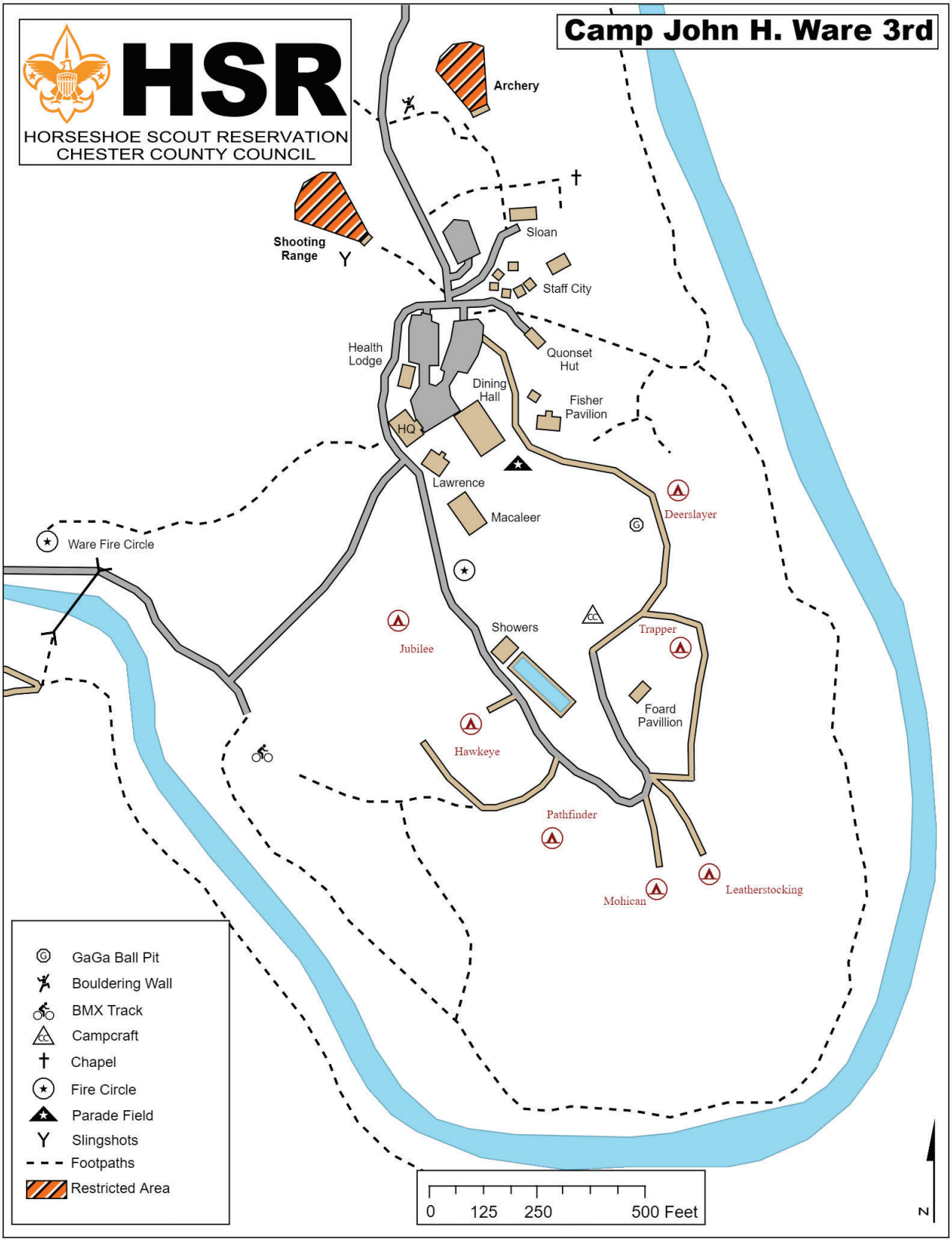
Do Your Best

THE SCOUT SLOGAN

Do a good turn, daily.

SCOUT ME IN™

MAP OF CAMP JOHN H. WARE, 3RD



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REGISTRATION DETAILS

DATES & RATES

	5-DAY Arrival	4-DAY Arrival	3-DAY Arrival
SESSION #1 *July 8 -12*	July 8	July 9	July 10
SESSION #2 *July 15-19*	July 15	July 16	July 17
SESSION #3 *July 22-26*	July 22	July 23	July 24
SESSION #4 *July 29-Aug 2*	July 29	July 30	July 31

EARLY BIRD RATE If paid on or before APRIL 15, 2026
5-Day = $410.00
4-Day = $385.00
3-Day = $360.00
Adults = $80-100
Den Chiefs = $150.00

FULL RATE If paid after APRIL 15, 2025
5-Day = $460.00
4-Day = $435.00
3-Day = $410.00
Adults = $100-120
Den Chiefs = $150.00

NOTE: *The number of Scouts & Leaders on your final roster determines the final number for which you will be charged. Adjustments will be made accordingly.*

CAMPERSHIPS

Camperships are available for Scouts needing assistance to pay for summer camp. The Campership application will become available when participants are added to an existing registration. Chester County Council will provide camperships in an amount not to exceed 50% of the total cost of camp based on need. It is required that the youth, their family and/or the unit make some contribution.

PLANNING FOR CAMP

PRE-CAMP ORIENTATION MEETING

A pre-camp orientation meeting for pack Leaders, conducted by the program and camp directors, will be held virtually and in-person preceding the start of camp. The link to our online orientation meeting will be emailed to the email address used for registration prior to the meeting. You are not required to attend this specific date; however, it is most important that you attend at least one meeting prior to your session. If you would like to attend a different meeting other than the one just before your session, please contact the Camp Director.

This meeting provides an excellent opportunity for Leaders to ask questions and meet the camp staff. In addition, we will cover any changes in our program. This could include additions or revisions of the program schedule.

This is also the ideal time to communicate any special needs (i.e., food requirements, sleeping, medical) of any members of your unit, if they have not already been communicated via your registration in BlackPug. This provides the staff opportunity to prepare to meet these needs.

PRE-CAMP ORIENTATION MEETINGS		
SESSION	**DATE**	**TIME**
SESSION #1	**Wednesday, July 1, 2026**	**6:40 pm**
SESSION #2	**Wednesday, July 8, 2026**	**6:40 pm**
SESSION #3	**Wednesday, July 15, 2026**	**6:40 pm**
SESSION #4	**Wednesday, July 22, 2026**	**6:40 pm**

NOTE: Please send the following items to camp or bring to this meeting:

1. A copy of the unit's my.scouting.org roster to verify membership
2. A copy of Annual Health and Medical record for all Scouts and Leaders attending camp (Parts A,B, and C)
3. Changes to Pack summer camp rosters
4. Special dietary concerns submitted through BlackPug
5. For PA Packs - A signed copy of the Confirmation of Compliance of PA Act 153 and SA Registration Policies for your unit available in the Forms Appendix of this guide

PLANNING

Due to the nature of the program, packs will be sharing campsites with other packs. We encourage the Leaders/ Adults and Scouts alike to become familiar with each other and work together, rather than operating as individual units.

Starting with the pre-camp meeting or check-in for Leaders, summer camp presents an incredible opportunity to make new friends and contacts, as well as to trade ideas, methods, and experiences. Please cooperate with others in your campsite, making the most of your time together while participating in programs, attending meals, and after hour activities.

Discipline and organization of your pack is the responsibility of unit leadership; however, camp staff such as site leaders and the Commissioner are available to assist and support you. Camp is meant to augment your annual program; it is never the staff's mission to take over your role as Leader of your pack. The camp staff will, however, work as your advisers and helpers, and will provide an environment in which your Scouts can grow.

ADULT LEADERSHIP

It is the responsibility of the pack committee to provide the most qualified leadership for Cub Scout overnight camp. All packs in camp must be under the leadership of at least two adults (one must be at least 21 years of age, and all must be registered) at all times. Overnight Camp requires 2 deep leadership; Leaders may rotate, if necessary, but at least two Leaders must be with the pack 24 hours a day. Any children other than those registered with a pack and registered with the camp may NOT accompany Leaders. Cub Scout packs must have a ratio no less than one adult for each four scouts and must have 2 deep leadership. At least one Leader must be the same sex as any youth attending.

It is the policy of the Chester County Council that any attendee, 18 years and older, that is attending Cub Scout Overnight Camp must complete Safeguarding Youth Training (SYT). SYT is a free, online course that can be completed through the Scouting America Learn Center at: www.my.scouting.org. Additionally, pursuant to PA Act 153, Pennsylvania Residents, 18 years and older, will be required to complete additional clearances. Complete details on how to obtain these clearances are available at: https://www.cccscouting.org/resources/pa-background-checks/clearances/. Verification of SYT and clearances will be required before any adult is allowed to stay overnight at Cub Scout Summer Camp.

VISITORS

Visitors are welcome to join us Sunday, the final day of the camping week. A ticket which will be purchased from the Trading Post will allow visitors to partake in lunch with us that day.

Violators will be immediately escorted from camp. If an emergency arises at any time and someone must come to the camp, they will need to contact the camp by phone (610) 696-2900 ext. 125 in advance and check-in at Headquarters when they arrive.

ANNUAL HEALTH & MEDICAL RECORD

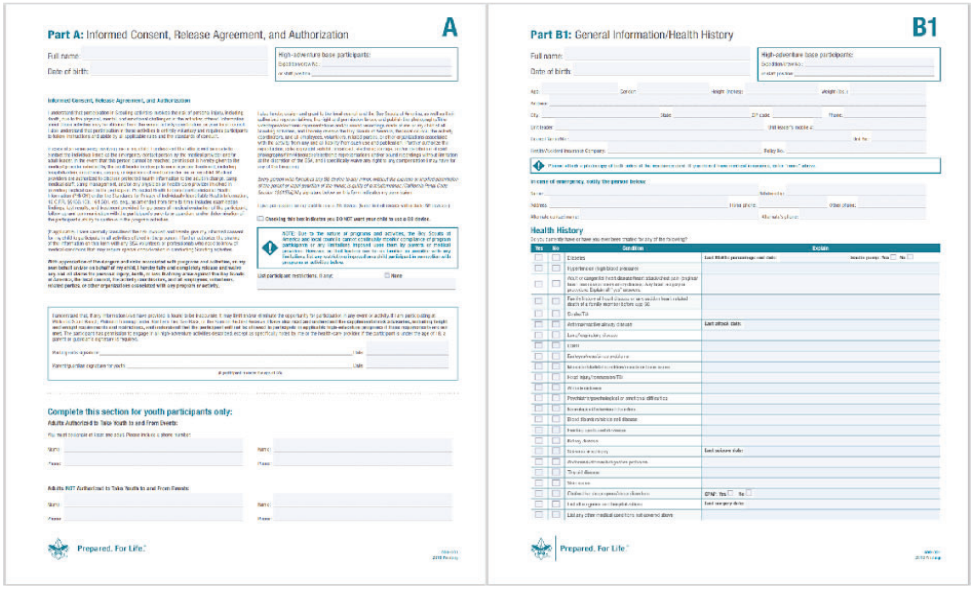
Any youth or adult members participating in any program, spending more than 6 hours in camp, or staying overnight in camp must have a completed, up-to-date Annual Health and Medical Record part A, B, and C on file. **According to Scouting America policy, Part C is required for staying overnight or participating in *any* activities since the event lasts longer than 72 hours regardless of how long the participant is on site (This INCLUDES 3-day participants).**

According to policy, only the Scouting Annual Health and Medical Record Med form updated in 2019 and available at Annual Health and Medical Record is valid. We will not be able to accept school sports exams or old (pre-2017) BSA med forms.

According to policy, the med form "is valid through the end of the 12th month from the date it was administered by your medical provider. For example, a physical administered March 3, 2024, would be valid until March 31, 2025. (For more information, please see Frequently Asked Questions Concerning the Annual Health and Medical Record)

Please bring all medical records to the pre-camp meeting. This will allow time for the health officer to review all health records prior to camp, providing opportunity to make corrections if necessary. Ideally, to ensure receipt on time, the health records should be brought to the pre-camp meeting rather than be mailed.

Scouts/Leaders registering or arriving late *MUST* bring a medical form to camp. No Scout or Leader may stay in camp for more than 6 hours or stay overnight without a medical form. Scouts and Leaders without medical forms cannot participate in *any* activities until the health officer receives them. Even though all medical forms will be returned at the end of camp, Scouts and parents should be urged to keep the original medical form, providing only a copy to the health officer. Medical forms left at camp will be destroyed and cannot be mailed.



WHAT TO BRING TO CAMP

PACKING LIST	
CLOTHING & BEDDING	***ADDITIONAL ITEMS***
Field Uniform	**Medication (Listed on Med Form and with Leader)**
Activity Uniform	**Flashlight**
Sleeping Bag with Pillow	**Spending Money (Suggested $75.00)**
Sweater or Jacket	**Scout's Own Fishing Gear**
Sturdy Shorts (Cargo Shorts) or Pants (Jeans)	**Sunglasses & Hat**
T-Shirts	**Crazy Hat (For Crazy Hat Day)**
Raincoat or Rain Poncho	**Sports Jersey (For Sports Jersey Day)**
Socks & Underwear (At least 6 Pairs)	**Water Bottle**
Comfortable CLOSED-TOE Walking Shoes	**Small Backpack**
Hiking Boots	**Multiple Swimsuits**
Water Shoes	**Multiple Towels (Showering & Pool)**
TOILETRY ARTICLES	***PACK GEAR***
Toothbrush & Toothpaste	**Cub Scout Handbooks**
Soap	**Pack Flag**
Deodorant	**Outpost Supplies**
Sunscreen	**Water Cooler/Cooler**

WHAT NOT TO BRING TO CAMP

ANY items listed below may be confiscated. Items excluded from the list may be deemed inappropriate. If deemed necessary, the owner will be asked to leave the Horseshoe Scout Reservation. The Chester County Council reserves the right to enforce the prohibition of these items on camp property.

Hunting and sheath knives (folding pocketknives only allowed AFTER Scouts have earned Whittling Chip), alcoholic beverages, illegal or unlabeled drugs, fireworks and firecrackers, firearms and ammunition, pets, and bicycles.

THE WEEK AT CAMP WARE

CHECK-IN/OUT PROCEDURE

VEHICLES IN CAMP

There is limited space in the Camp Ware parking lot, it is encouraged that each pack use as few vehicles as possible. Due to safety concerns, vehicles will not be able to drive to the campsites. An exception may be made for one vehicle carrying Pack gear (possibly with a trailer), which should drop off the gear and/or trailer and then exit the site as early as possible. All drivers must be over 18 years old. Drivers must comply with a speed limit within the Camp Road Gate of 3 miles per hour or "no faster than a scout can walk."

ARRIVAL

NO EARLY ARRIVALS ARE PERMITTED. Each pack will receive a window of time for their arrival. The entire pack must arrive together and will be checked in at the main parking lot. **Please plan to arrive at camp during your assigned arrival window**. It is imperative the check-in process goes smoothly. To expedite this process, please submit your med forms at our pre-camp meeting and plan to arrive with the entire pack. Vehicles will be greeted in the main parking lot and directed to the drop-off point for each campsite. Staff members will be onsite to help move equipment.

PACK LEADER CHECK-IN

Come prepared with:

- Multiple copies of accurate Pack attendance rosters as listed on BlackPug.
- Annual Health and Medical Records (see Annual Health and Medical Record) for all (Scout & Leaders/adults) campers if they have not already been submitted at a pre-camp orientation meeting.
- Once parked, send one Leader with all pertinent paperwork to headquarters. It is important that we have a correct head count of every camper. We also need to know if Leaders will be participating full or part-time.
- Your pack will be given a "Check-in Scavenger Hunt" where the Pack can take control of its own check-in process. For the process to go smoothly, the scavenger hunt must be completed promptly in the order listed.

NOTE: All members of the pack will be staying in the same tent site. Depending on the size of your pack, you will share a campsite with one or more other packs to accommodate everyone in camp.

HEALTH CHECK

Once your entire unit is present and you've been given direction by the Commissioner, units will proceed to the medical check-in. Every Scout and Leader must check in at the health lodge upon arriving at camp. ***Take ALL medication to the health check-in immediately upon arrival (during med check-in). The health officer will review all prescription drugs. Utilization of the HSR Medication Administration Record in the Forms section of this guide is required.***

SWIM CHECK

Each Scout will be issued a "buddy tag" at the medical inspection station upon arriving at camp unless such activity is restricted by doctor's orders. Each camper will be required to take a swimming test upon arrival to determine their swimming ability and classification. Aquatics facilities are for the use of registered campers only. Scouts unable to swim are encouraged to enroll in the "non swimmer instruction." All campers, including Leaders who plan to use the pool, must be tested. Leaders must use the buddy system as well as the Scouts. Prior certifications or tests from outside Horseshoe Scout Reservation may not be used, each swimmer must take the swim check each year.

NOTE: To use the Aquatics facilities campers must complete **PART C** of the Annual Health and Medical Record



Non-Swimmer (**White tag**): No test

Beginner (**Red/White tag**): Jump feet-first into water over your head, level off, and swim 25 feet; make a sharp turn and return to the starting point.

Swimmer (**Red/White/Blue tag**): Jump feet-first into water over your head, level off, and swim 75 yards using any strong stroke on your stomach or side, swim 25 yards using a resting backstroke, rest by floating.

CHECK-OUT AND PICK-UP PROCEDURES

On Sunday, every site is assigned a common area of camp to help clean, please listen for this announcement at breakfast and plan for your scouts to complete this service for the next packs coming in. Utilize free time throughout the morning to pack gear and clean your campsite in preparation for a late morning final inspection by the camp Commissioner or their designee. Following lunch will be a brief awards ceremony followed by the exciting conclusion of our theme! All campers should be picked up by 2:00 PM.

DINING HALL

Our meals are served family style for many reasons. The sit-down meals offer a break from the other activities around camp while teaching the scouts manners and how to be a citizen of the family. By acting as the table's waiter, scouts learn how to set and clear a table and about service to each other. Meal program gets the scouts excited about the themes and activities happening around camp.

DINING HALL OPERATIONS

Accuracy of the pack's roster is also critical since it will determine table assignment. Prior to lunch on the day of arrival, packs should see the steward about their seating arrangements, how many waiters to send as well as where the pack should assemble.

Dining hall conduct should reflect the habit of courtesy that is the mark of a Scout. It is an expectation that both staff members and Leaders will aid in establishing proper table manners as well as see that all are served. Please *DO NOT BRING CELL PHONES TO MEALS!* We as adults need to set a good example for the scouts and be attentive during mealtime. This means keeping the phones away!

Mealtimes are one of the most active and fun times of the day. Packs are encouraged to lead cheers and sing while in the dining hall. Please remember that appropriate attire should be worn in the Dining Hall.

WAITERS

Select one Scout per table for your site (8 campers per table) to serve as the waiter for each meal. Waiter duty should rotate between campers, and each day they should report to the dining hall with an adult Leader 15 minutes before breakfast, 15 minutes before lunch and a full half hour before dinner to prepare. The waiter is responsible for setting the table with enough forks, knives, plates, napkins, and other utensils for EIGHT people. At the direction of the Dining Hall Steward, they will report through the "In" door to get the next course of the meal and bring it back to the table.

Waiters are also responsible for getting second helpings for their table, as well as cleaning the table and surrounding area after the meal. Clean up includes bringing dishes to the dishwasher, wiping tables and benches clean, sweeping the floor around the table, and putting benches back up on the table. The Dining Hall Steward will guide the waiters in successfully setting the tables, bringing out food, and cleaning up following the meal.

OUTPOST DAY

All packs will cook a meal in their campsite on Saturday evening. This meal is a simple-to-cook, simple-to-eat meal that will be prepared over a hot campfire. Your campsite will send a Leader and Scouts to the Dining Hall to collect materials and food for the meal, and then take it back to the campsite, where your pack will cook. If your pack is new to cooking outside, don't worry, your site staff will be happy to assist. You will also be encouraged to invite camp staff to eat dinner with you. Additional food will be provided for your pack based on the number of staff that you invite.

SPECIAL DIETARY CONCERNS

The food service staff will prepare special meals for those with medical or religious dietary concerns. Please address these needs to the Food Service Director, via BlackPug prior to coming to camp. Though we will do everything in our power to meet your special needs, we make no guarantee about allergen or ingredient information. Please consider our special meal preparation simply a best faith effort to serve our participants.

QUARTERMASTER & MAINTENANCE

MAINTENANCE

Any repairs to site facilities should be referred to Headquarters, so we can follow up with the Maintenance Director and Ranger Corps. Please help us keep the camp in good shape by reporting repair needs promptly.

TRASH & RECYCLING

Containers in the campsite should be emptied daily and the bags deposited at the gateway of the campsite for pickup. New can liners are available from the commissary. The maintenance staff will do trash runs daily.

QUARTERMASTER'S STORE (QUONSET HUT)

Long tools (rakes, shovels, picks), wheelbarrows, woods tools, and site supplies (toilet paper, can liners, disinfectant) can be issued by the Quartermaster at the Quonset Hut. The Quonset Hut is open after each meal or by appointment. Tools must be returned promptly and undamaged. A fee will be assessed for any damages beyond normal wear and tear. Supplies like toilet paper, trash bags, and charcoal can also be obtained through the Quartermaster.

SERVICE PROJECTS

There are numerous opportunities for service projects for youth and adults around camp. Feel free to stop by Headquarters for a list of projects including cost, materials, man-hours, tools required, and a point person.

HEADQUARTERS & TRADING POST

LEADER'S LOUNGE

The staff maintains the second floor of Macaleer Lodge as a Leader's Lounge. Leaders should feel free to enjoy accommodations such as a couch, work from home, bunks for napping, a device charging station, games, books to share, a popcorn maker, and a Keurig Coffee maker. This is an area where Leaders from all packs as well as staff are welcome but please: *do not allow scouts to enter!*

TELEPHONES

Camp John H. Ware, 3rd no longer has a pay phone in headquarters for Scout and Leader use. A camp phone can be used in the case of an emergency. Please discourage phone calls to Scouts while in camp. Remind families that the Scout is not near a phone so messages will have to be taken and calls returned. Also, Scouts will often get more homesick when they get calls and text messages reminding them of their parents or family back home. Please keep this in mind when working with parents and scouts.

Cell phone reception in camp is relatively poor. Electrical power for recharging is limited in the campsites. We strongly encourage all campers to leave their cell phones turned off while in camp, using them only in the case of an emergency.

MAILBOXES

Each campsite/pack has a mailbox in the headquarters building that should be checked regularly during the week. Mail can only be issued to adult Leaders.

LOST AND FOUND

Found items should be brought to HQ. Please inquire about lost items at the desk.

TRADING POST

Scouts and Leaders love visiting the trading post. Please let parents know their Scouts will have an opportunity to visit during their stay. Items of varying types as well as affordable prices are available; they do not need to send their Scouts with a lot of money, but something would be good to avoid disappointment when they see their friends buying a souvenir from their stay at camp.

HEALTH & SAFETY

EMERGENCY PROCEDURES

EMERGENCY DRILL

An emergency drill will be conducted within 24 hours of arrival at camp. It is done the first full day of camp, after lunch, during siesta. Scouts should report directly to their campsite after lunch on that day. Trading Post is closed before and during the drill. Staff will come to your site for a headcount. Drill is over when "all clear" is given.

We have included this information about emergency procedures because the best defense against any emergency is being prepared. By understanding the policies and procedures, the Leaders in camp will help to ensure safety and protocol during emergency situations. Safety is our primary concern for every participant, thus each of these procedures is not optional and must be followed.

In any emergency, the first step is to notify the camp director. Any staff member with a two-way radio can reach the camp director and all program areas have a phone line. If they are not present in camp, you should notify the program director, ranger, or health officer. Once the emergency is established, the alarm will be sounded to notify staff and campers to assemble in their designated locations. The designated area for all participants is in their campsite. In case of inclement weather, participants should move to the closest hardcover.

SEVERE WEATHER, HARDCOVER PROCEDURE

Emergency Procedures/Severe Weather/Hardcover Alert Procedure to be used for severe (lightning producing) thunderstorms, tornadoes, floods, and hurricanes as follows:

- In the event of severe weather or expected severe weather either by visual or media observation, the Camp administration will activate a Hard Cover Alert. The Program Areas will be notified by PA system. The alert is activated through the continuous sounding of the camp siren, with intermittent announcements over the camp public address system. In the event of a power failure, the backup generator will be used to power the emergency equipment. In the event a flood is imminent, immediately move all persons and equipment to high ground (parking lot). Temporary shelter will be provided in the dining hall
- If the alert is activated during program hours, the Staff will move the campers to a secure hardcover location, where roll call will be taken. The Leaders in the campsites will be responsible for taking roll call within their respective units and staff members will report to sites to relay the roll call to headquarters
- If the alert is activated during mealtime, the campers and staff will remain in the dining hall. The Headquarters staff will report to Headquarters to facilitate the alert and to monitor the situation. Roll call will be taken in the dining hall
- If the alert is activated during a period when campers are in their sites, or are not located in program, all campers are to report to their Leaders in the sites for roll call. Camp staff will report to headquarters. They will be assigned as follows:
    - Headquarters and administrative staff will report to headquarters
    - Medical Staff and the First Aid/ Emergency Preparedness staff will report to the Health Lodge

- The maintenance staff will report directly to their assigned campsite with one or two assistants with radios. Upon arriving to the campsite, Campsite staff will assist in gathering the campers together and leading them to the dining hall, making sure that the campsite is empty
- The food service director or his designee will report to the dining hall
- All remaining staff will report to the dining hall

Each unit Leader will take roll call. The number of campers and adults will be reported to the campsite staff in their site. The campsite staff will then report those numbers to headquarters. The dissemination of information related to the emergency will follow the same channels in reverse.

COMMUNICABLE DISEASE PREVENTION

Chester County Council is determined to do everything it can to prevent any occurrence of an outbreak of an infection like norovirus or COVID-19, but with many campers each summer, we need your assistance. To that point, we ask Unit Leaders and adults to have a discussion with the parents, guardians, and leadership of their units regarding the following:

- Know the signs and symptoms of Norovirus, MRSA, influenzas, and infections in general
- Consider any possible recent exposure just prior to coming into camp, this means; Scouts, Leaders, or anyone dropping off or picking up
- Use common sense. The best course of action is not to send your Scout to camp with stomach flu, nausea, vomiting, or a temperature
- If you have any doubts, please consult your physician before sending your son, daughter, scout, or family member onto the reservation

In addition, due to COVID-19 precautions, scouts will need to self-monitor for 5 days before coming to camp. No one with contact with anyone with COVID-19 or with symptoms should be coming to camp.

In the past, it has been the policy to have our camp health and medical staffs do all they could to assist a sick Scout in the health lodge until they were able to return to their unit and program. Again, in consultation with the Chester County Health Department, we were advised to change that policy.

- When a viral infection is suspected, it may be required for the Scout to be removed from camp as not to infect others
- This does not mean that every sick Scout will be sent home. Health and medical staff will make appropriate and rational decisions
- Parents who are planning vacations during the week their scout is at camp need to be aware of this policy
- If parents or guardians cannot be available to pick up a sick scout, they need to have a backup plan in place (remember that Scouting America policy requires a written document for anyone other than a parent or guardian to remove a scout from camp)

Be assured that Chester County Council continues to work with the Chester County Health Department on ways to control the initiation and spread of contagious viruses and bacteria. We know this is a difficult, but also necessary, conversation to have with the parents and guardians of your Scouts. If it becomes necessary to send a scout home, every effort will be made to reschedule them to return to camp with a provisional unit later in the summer.

GENERAL HEALTH & SAFETY INFORMATION

FIRST AID

All significant accidents and illnesses must be reported to the Health Lodge as soon as they are detected. Whenever possible an adult Leader should accompany the injured or ill Scout to the health lodge. It is incumbent on Leaders to monitor their Scouts for health problems and to report them promptly. It is the responsibility of an adult Leader to accompany a Scout to the hospital when deemed necessary by the health lodge officer.

HEALTH CONCERNS

Daily bathing prevents illness and promotes cleanliness. Showers are marked clearly for adults and staff with separate facilities for youth staff members and for Scouts. **No Scouts may use the adult showers or vice versa**. The Scout showers are open from 6:30 AM to 10:30 PM daily. Adult showers are always open. Leaders/adults are encouraged to remind Scouts that daily bathing prevents illness and promotes cleanliness. Pool house showers are marked clearly for Adult Male and Female, Staff, and youth Scouts. An adult is anyone 18 years of age or older.

DEHYDRATION

Dehydration is caused from over-exposure to the sun and inadequate water. This accounts for most visits to the health lodge. Adults and Scouts should consume a minimum or two quarts of water daily in the summer heat and take appropriate precautions against sunburn.

WILDLIFE

Scouts should be informed that all wildlife encountered on the reservation must be left undisturbed. If an animal's presence presents a problem in your campsite, please inform headquarters staff. Please do not attempt to remove or capture any animal or allow any Scouts to do so.

CAMP POLICIES

PRESCRIPTION & OVER-THE-COUNTER (OTC) MEDICATIONS BROUGHT FROM HOME

All medications (exceptions noted in procedure) will be collected from campers when they arrive at camp. Those medications not turned into the pack medication distribution Leader will be stored in a locked cabinet in the health lodge. Those being distributed in the campsite by the unit will be kept in a locked box. Locked boxes are made available to any unit who needs one. Appropriate records must be kept as to all medication distribution.

An individual may keep with them emergency medications such as EpiPens and albuterol inhalers, nitroglycerin, insulin, and Lactaid. These medications *must* be listed on the Annual Health and Medical Record (AHMR/Med Form) (http://www.scouting.org/scoutsource/HealthandSafety/ahmr.aspx). Exception can also be made for a limited amount of medication approved for use in a first-aid kit in accordance with the unit Medication Distribution Policy.

Units may distribute prescription and over-the-counter (OTC) medication according to their own Medication Distribution Policy (generally this policy is in place all year and approved by the unit committee) provided:

- The unit's Medication Policy is approved by the Camp Health Officer
- The unit's Medication Policy is aligned with Scouting America Guide To Safe Scouting Policies (http://www.scouting.org/scoutsource/HealthandSafety/GSS.aspx) and Medication Use in Scouting, No. 680-036 (http://www.scouting.org/filestore/HealthSafety/pdf/SAFE_USE_OF_MED ICATION_IN_SCOUTING.pdf)
- Medication is stored securely (Units are encouraged to supply their own locked box to be used all year and on all trips)
- Medication distribution is monitored by a responsible adult
- Medication distribution is documented and kept in accordance with Scouting America Policy

Please provide a copy of your unit's Medication Distribution Policy to the Health Officer for approval along with the unit's med forms. For a Medication Administration Record Sheet, please see the "Forms" section of this guide.

HAZING & INITIATIONS

Any action or situation which recklessly or intentionally endangers the mental or physical health or safety of a scout for the purpose of initiation or admission into or affiliation with any organization is considered hazing.

The term shall include, but not be limited to, any brutality of a physical nature, such as whipping, beating, branding, forced calisthenics, exposure to the elements, forced consumption of any food, liquor, drug or other substance, or any other forced physical activity which could adversely affect the physical health and safety of the individual, and shall include any activity which would subject the individual to extreme mental stress, such as sleep

deprivation, forced exclusion from social contact, forced conduct which could result in extreme embarrassment, or any other forced activity which could adversely affect the mental health or dignity of the individual.

NOTE: *Unit leadership should be especially vigilant that no hazing or initiations are practiced at camp.*

CAMPSITE PREFERENCES

No guarantee is given under any circumstance to any unit that they will be in any specific campsite. There is no guarantee of availability of electricity in any campsite or to any unit, Leader, or Scout. Camp Ware does not provide extension cords for use in campsites by units to provide electricity for any reason. Electricity may only be available at a location separate from the rest of your unit. In the event special needs require electricity available at the sleeping arrangements of any participant, please contact the Camp Director directly.

Scouts with Disabilities: Many of our facilities are handicapped accessible. Tent platforms with ramps are available if needed. Every effort will be made to meet the needs of your Scout(s). If a member of your Unit has a need for special accommodations, please inform the Camp Director prior to your arrival.

ALCOHOL, TOBACCO, AND DRUGS

Alcoholic beverages and controlled substances are not allowed on camp property. Violators will be asked to leave, and the proper authorities will be informed if deemed necessary. It is the responsibility of all to protect the health and safety of the young people in our program.

It is the policy of Scouting America that Leaders should not use tobacco products ***(including vape products)*** in any form in the presence of youth members. In addition, extreme care should be exercised to provide smoke-free environments for all Scouting participants. All buildings and facilities under the control of the council are designated non-smoking facilities. Smoking outside entrance/exit or at any location, is not permitted. In addition, all Scouting functions, meetings, or activities are conducted on a smoke free basis with permitted smoking areas located away from all participants. For smoking areas, please see the camp or program director.

CAMPFIRES

The danger of fire in camp is very serious. There can be no allowance for carelessness with a danger this great.

- All fires in the sites must be in a fire ring placed by camp administration
- No flames, matches, candles, lanterns, stoves, etc. in tents
- The fireguard chart provided must be posted, carefully monitored, and signed each day before inspection
- Fire buckets and barrels are for firefighting only and must be topped off each day

- Propane stoves and lanterns can only be used under close adult supervision
- No liquid fuels are permitted
- Fires must be attended by an adult at all times

WATER CONSERVATION

Our water supply is adequate but may be limited by weather conditions. Showers, faucets, spigots, fountains, and all other outlets should be shut off when not in use. Please report leaks promptly.

PERSONAL PROPERTY

The camp does not assume responsibility for damage or loss of any personal property. Scouts are encouraged to secure all personal belongings in a lockable container. All automobiles should be locked.

PERSONAL CONDUCT

The Scout Oath and Law are the camp rules of personal conduct for Scouts, Leaders, and staff. Please note that the following items are prohibited in camp and will be confiscated immediately: fireworks, water balloon launchers, skateboards, mini-bikes, motorcycles, all-terrain vehicles, pets, and firearms. Additional action, including expulsion from camp, may accompany confiscation.

SCOUTER CODE OF CONDUCT

On my honor I promise to do my best to comply with this Scouter Code of Conduct while serving in my capacity as an adult leader:

1. I have or will complete my registration with Scouting America, answering all questions truthfully and honestly.
2. I will do my best to live up to the Scout Oath and Scout Law, obey all laws, and hold others in Scouting accountable to those standards. I will exercise sound judgment and demonstrate good leadership and use the Scouting program for its intended purpose consistent with the mission of Scouting America.
3. I will make the protection of youth a personal priority. I will complete and remain current with Youth Protection training requirements. I will be familiar with and follow:
    - Scouting America Youth Protection Policies and Guidelines, including mandatory reporting (scouting.org)
    - Guide to Safe Scouting (scouting.org)
    - SAFE Checklist (scouting.org)
4. When transporting Scouts, I will obey all laws, comply with Youth Protection guidelines, and follow safe driving practices.

5. I will respect and abide by the Rules and Regulations of Scouting America, SA policies, and SA-provided training, including but not limited to those relating to:
    - Unauthorized fundraising activities
    - Advocacy on social and political issues, including prohibited use of the SA uniform and brand
    - Bullying, hazing, harassment, and unlawful discrimination of any kind
6. I will not discuss or engage in any form of sexual conduct while engaged in Scouting activities. I will refer Scouts with questions regarding these topics to talk to their parents or spiritual advisor.
7. I confirm that I have fully disclosed and will disclose in the future any of the following:
    - Any criminal suspicion, charges, or convictions of a crime or offense involving abuse, violence, sexual misconduct, or any misconduct involving minors or juveniles
    - Any investigation or court order involving domestic violence, child abuse, or similar matter
    - Any criminal charges or convictions for offenses involving controlled substances, driving while intoxicated, firearms, or dangerous weapons
8. I will not possess, distribute, transport, consume, or use any of the following items prohibited by law or in violation of any Scouting rules, regulations, and policies:
    - Alcoholic beverages or controlled substances, including marijuana
    - Concealed or unconcealed firearms, fireworks, or explosives
    - Pornography or materials containing words or images inconsistent with Scouting values
9. If I am taking prescription medications with the potential of impairing my functioning or judgment, I will not engage in activities that would put Scouts at risk, including driving or operating equipment.
10. I will take steps to prevent or report any violation of this code of conduct by others in connection with Scouting activities.

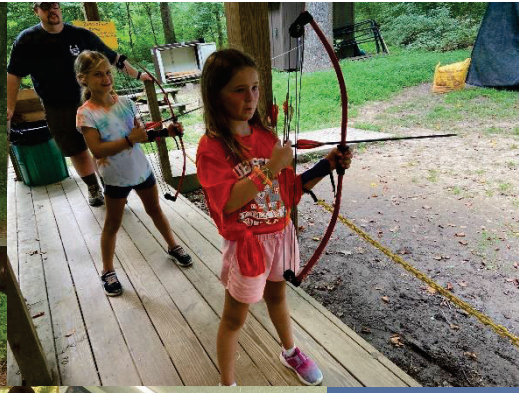
VANDALISM / DESTRUCTION OF CAMP PROPERTY

Vandalism and pranks are not only contrary to the values of Scouting, but can result in significant financial loss, injury, loss of program, and potentially closing the camp, affected facility, or program area. There is a fine line between harmless fun and taking things too far.

Any Scout or unit that takes part in vandalizing, destruction or theft of camp property will be held financially responsible for all losses incurred and possibly may face legal prosecution and expulsion from camp without refund of camping fees.

Our entire staff strives to instill a sense of pride and stewardship in our campers. As a unit Leader, we hope that you will support us in our efforts to eliminate pranks and vandalism. The result will allow us to utilize our dollars for the benefit of the campers rather than unnecessary maintenance, thus keeping the camp fees at a reasonable level.




RUSH







HORSESHOE SCOUT RESERVATION
CAMP JOHN H. WARE, 3rd

SMOKEY

REVERENT

TIME	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
7:00 AM		Polar Bear			
7:30 AM					
8:00 AM		***BREAKFAST*** (Waiter Call @7:45)			
8:30 AM					
9:00 AM	5-Day Check-In	4-Day Check-In & Morning Activities	3-Day Check-In & Morning Activities	Morning Activities	Morning Activities
9:30 AM					
10:00 AM					
10:30 AM					
11:00 AM					
11:30 AM					
12:00 PM					
12:30 PM	***LUNCH*** (Waiter Call @12:15)				
1:00 PM	***SIESTA***				***CHECK-OUT***
1:30 PM					
2:00 PM	Afternoon Activities	Afternoon Activities	Afternoon Activities	Afternoon Activities	
2:30 PM					
3:00 PM					
3:30 PM					
4:00 PM					
4:30 PM					
5:00 PM					
5:30 PM	Evening Retreat @5:45				
6:00 PM	***DINNER*** (Waiter Call @5:30)			***OUTPOST***	
6:30 PM			Vespers	Inter-Faith Service	
7:00 PM	Special Interest Programs				
7:30 PM					
8:00 PM	Evening Program	Evening Program	Camp-Wide Game	Camp-Wide Game	
8:30 PM					
9:00 PM					
9:30 PM	Call to Quarters @9:50				

APPENDIX

Hyperlinks - Chester County Council

- Cub Scout Overnight Camp Registration (cccscouting.org)
- Annual Health and Medical Record (scouting.org)
- Safeguarding Youth Protection Policies and Guidelines, including mandatory reporting (scouting.org)
- Guide to Safe Scouting (scouting.org)
- SAFE Checklist (scouting.org)
- Trainings - my.scouting.org

Page 25 - Medication Administration Record

Page 26 - PA ACT 153 and Safeguarding Youth Compliance Form

- (PA Residents only)

Page 27 - Horseshoe Scout Reservation Refund Policy

Page 29 - Pack Resources

- Waiter Schedule
- Evening Retreat Ceremony Overview

MEDICATION ADMINISTRATION RECORD

Name of Camper		**Unit Number**	
Medication		**EXP Date**	
Prescription Instructions			

DATE	TIME ADMINISTERED	DOSE	INITIALS
/ /	: AM / PM		
/ /	: AM / PM		
/ /	: AM / PM		
/ /	: AM / PM		
/ /	: AM / PM		
/ /	: AM / PM		
/ /	: AM / PM		
/ /	: AM / PM		
/ /	: AM / PM		
/ /	: AM / PM		
/ /	: AM / PM		
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/ /	: AM / PM		

All medications must be in the original container with the original label prepared by the pharmacy or physician which provides all of the customary information such as the patient‘s name clearly marked, drug name, dosage and instructions. All non-prescription medication must be marked with the patient‘s name and any instructions. All medications (except EpiPens, Lactaid and albuterol inhalers) must be turned in to the Pack Leaders at the start of the patient’s stay in camp.

EPIPENS AND RESCUE INHALERS should be carried by the scout at all times while at camp, in accordance with the prescription or instructions from the patient‘s physician

Printed Name of Responsible Adult **Signature of Responsible Adult**

BOY SCOUTS OF AMERICA
HORSESHOE SCOUT RESERVATION

CHESTER COUNTY COUNCIL, BSA

CONFIRMATION OF COMPLIANCE

PA Act 153 and BSA Registration Policies

As the primary Leader of the pack / troop / crew (circle one) I am confirming that, while in camp, all adult Pennsylvania residents in our unit who have a supervisory role over youth or who will spend a night are in compliance with PA Act 153 and 2015 Act 15 and have completed all necessary background certifications.

_____

INITIALS

As the primary Leader of the pack / troop / crew (circle one), I am confirming that anyone 18 years of age or older, and who will be in camp for over 72 hours, is a registered adult in Scouting America thus having completed youth protection training and an adult application.

_____

INITIALS

_____ _____

SIGNATURE **UNIT TYPE & NUMBER**

_____ _____

PRINTED NAME **COUNCIL**

HORSESHOE SCOUT RESERVATION REFUND POLICY – CUB SCOUTS

The Chester County Council Horseshoe Scout Reservation makes financial commitments for the hiring of staff and purchasing of supplies and other materials many months prior to camp; therefore, participants should make a financial commitment of at least $50.00 by the deposit deadline March 31, 2025.

Based on this fact, refund amounts are dependent on time of submission and reason for refund. Please note that if an entire unit cancels after deposits are paid, then all deposits are non-refundable. If a unit should cancel after all payments have been made in full, any refund will be made at the discretion of the Camping Director. The Chester County Council does reserve the right to cancel any reservation if payments are not received in full by each of the payment due dates.

Below you will find the conditions required to be met for a refund to be processed. To ensure consistency in this process, no refund will be issued if any of the conditions are not met (no exceptions). In addition, you will find the amount that will be issued is based on the reason for the refund request as well as date of submission.

- All refund requests must be submitted in writing either by mail to the Chester County Council Service Center, Camping Administration or by email to camping@cccbsa.org. Remember the date of submission will affect the amount of refund issued.
- Refund requests should include the following information:
    - Unit type and unit number (i.e., Pack 555)
    - Name of Scout
    - Date of attendance
    - Reason for request
    - Supportive documentation for a reason entitling a full refund
- Full refund of the amount paid will be issued for the following reasons (if cancelling prior to attending):
    - Medical illness or injury of Scout
    - Medical illness, injury, or death of immediate family member
    - Approved family emergency (at the discretion of the Council)
    - Required attendance to summer school **during** the time the Scout is scheduled to attend camp

Any of the above reasons will **require** supportive, written documentation to be submitted along with the written refund request. For medically related reasons, a letter from the Scout's physician; for attendance to summer school, a letter from the Scout's teacher or school administration; for family emergency, a letter from the family as well as (where applicable) a letter from the Cubmaster or other BSA registered unit Leader verifying he was contacted prior to camp about the emergency.

Any Scout or Leader/adult released and sent home by the camp director or health officer due to medical reasons will be issued a pro-rated partial refund. Refunds issued to campers choosing to leave early will be at the discretion of the Reservation Director. **The due date to submit a refund request based on one of the above reasons is August 31, 2026.**

Partial refund of the amount paid will be issued for all other reasons based on the date of submission. Requests must still be made in writing with a reason given, but written supportive documentation is not required.

REFUND DATES	
REFUNDED REQUEST MADE BY	**AMOUNT TO BE REFUNDED**
May 1, 2026	**Total Amount Paid Less $50.00**
May 15, 2026	**Total Amount Paid Less $100.00**
June 1, 2026	**50% of the Amount Paid**
June 15, 2026	**25% of the Amount Paid**
REFUND REQUEST MADE AFTER	**AMOUNT TO BE REFUNDED**
June 15, 2026	**No Refund**

No refunds or credits will be issued at camp. If fewer Scouts attend than have paid, money will only be refunded based on a viable reason (medical, summer school attendance or family emergency) and after the required letters and documents are submitted to the Council Service Center. **No refunds will be issued for unsupported requests.**

Refunds will be issued to the pack within two weeks of receipt of the request or within two weeks after the scheduled date of attendance, whichever comes first, unless registration was made and paid directly by the parent for the Scout and/or adult. The pack will be responsible for refunds to the family. Only if requested and approved by a key unit Leader will a refund be made directly to the family.

Submit all refund requests to:

Chester County Council, BSA
Attn.: Camping Administration
1 Scouting Way
Exton, PA 19341
Council Office: 610-696-2900, ext. 129

Or email camping@cccbsa.org

WAITER SCHEDULE

Waiter Call is sounded over the PA system 15 minutes before breakfast and lunch and 30 minutes before dinner. Waiters should report to the Dining Hall at that time. Packs must send one waiter for each assigned table.

BREAKFAST					
TABLE	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
#1					
#2					
#3					
#4					
#5					

LUNCH					
TABLE	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
#1					
#2					
#3					
#4					
#5					

DINNER					
TABLE	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
#1					
#2					
#3					
#4					
#5					

EVENING RETREAT CEREMONY OVERVIEW

A camp-wide Retreat Ceremony begins at 5:45pm, daily, on the Parade Field. All attendees must be in Class A (Field) Uniform. Although full uniform is preferred, a Uniform Shirt is the minimum standard. Staff will be available to assist those who are unfamiliar with the ceremony.

Packs should line up according to their campsite and by patrol

Camp Director: *Camp Attention*

Program Director: *Camp Report*

Lead Scout: (Salute) *"Pack #, Town, State, # on- line, Campsite reporting Sir."* (Drop salute after you have been saluted by the program director)

After all Packs have reported in and the state flags have descended

Camp Director: (as the American Flag is about to descend) *Camp Salute*

Camp Director: (after the American Flag has been removed from the flagpole) *Two*

Camp Director: *Camp Dismissed*

